



Admission Procedure

Obtaining the Admission form

The Admission form can be obtained at a cost of Rs 500 only.

The Admission form is available:

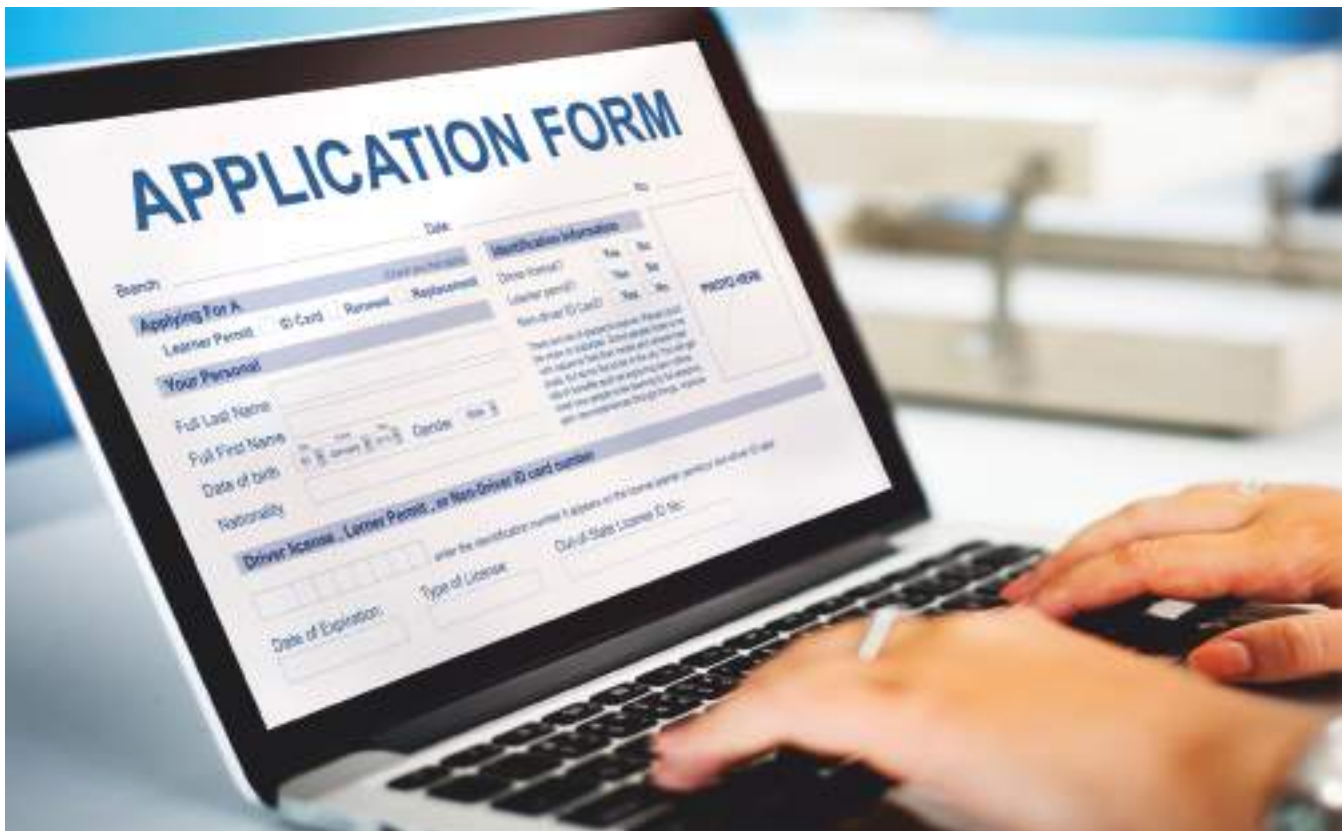
1. By hand at the University Office, Hazaribag by paying Rs 500/- in cash or by DD issued in favor of "AISECT University", payable at Hazaribag
2. Online at www.aisectuniversityjharkhand.ac.in by downloading the form and an additional Rs 500/- is to be included in the DD as postal charges

Selecting your Course

AISECT University has a vast selection of courses and programmes to suit your aptitude and interests.

Completing the Application Form

- The instructions in the Application Form are self-explanatory, please follow them strictly.
- The Application Form has to be filled in your own handwriting in black ink.
- If you have appeared in a qualifying examination and are still waiting for the results, you can apply provisionally to go through admission process at your own risk.
- It is mandatory to provide your email address and mobile number (clearly) as it will be used by the Admission Office for further communication.
- Please attach self attested copies of your marksheets/testimonial with the Application Form. At this stage, do not send any original copies of marksheets/testimonials. Documents submitted at this stage will not be returned.
- It is to be noted that requests for changes in the Application Form after submission will not be entertained under any circumstances.



Submitting the Application Form

- Duly attested documents along with the Application Form should be submitted/sent to the following address: AISECT University, Matwari Chowk, in front of Gandhi Maidan, Hazaribag, Jharkhand or at AISECT University, Pin code- 825301
- Incomplete forms and/or forms with missing Annexures, photocopies of marksheets, will be rejected.
- No addition subsequently will be allowed in the form submitted in this case. The form cost will not be refunded.



Selection Process

Qualifying candidates will be informed about the date, time and venue of the Admission procedure (Written test / Group Discussion /Interview/ Direct admission) on the University website. It is the responsibility of the candidate to check the website. An SMS shall also be sent to your mobile number. A copy of the same will also be displayed on the Notice Board at the University office.

Announcement of Admission

An email and an SMS will be sent to you to intimate the announcement of the admission list on the University website. A copy of the same will also be displayed on the Notice Board at the University office. This information should not be taken as official communication for selection. All selected candidates will get intimation of their selection through an Admission Letter which will be sent through courier. Details regarding payment of fees at the time of admission, allotment of Hostel and date, time and venue for commencement of the academic session will be mentioned in the Admission Letter.



Procedure for Admission

1. You should obtain the Application Form from the university Office by paying Rs. 400/- in cash/DD issued in favour of "AISECT University", payable at Hazaribag or by downloading the admission form from the University's website (www.aisectuniversityjharkhand.ac.in).
2. If you have downloaded the Application Form from the website, please send a DD for Rs. 400/- issued in favour of "University", payable at Hazaribag.
3. Submit the duly filled Application Form with all necessary documents prior to the last date of submission to the University Office.
4. Form received after the last date of submission will be rejected.
5. Qualifying candidates will be informed about the date, time and venue of the admission procedure (Written Test / Group discussion/Interview/Direct admission) on the University's website.
6. In case of Direct Admission, it would be carried out based on the Merit list of the forms received.
7. List of selected candidates shall be displayed on the University website. An email shall be sent to you in this regard. An SMS shall also be sent to your mobile number regarding your selection with the due date for verification of document and fee submission. No other forms of communication will be sent in this regard.
8. Failure to pay the fee within the specified date or the failure to report for classes after payment of fee will entail cancellation of admission.



Scholarship

- Scholarship for OBC/SC/ST category students is available through various Government schemes
- Chancellor's scholarship is given to meritorious students