

Institutional Development Plan (IDP)

Sl.No.	List of Tasks	Action Plan / Status of Progress
01.	Strengthening linkages with AISECT Network	
	Setup Co-ordination Committee of AISECT State Co-ordinator, Registrar and Admission Co-ordinator of the University. Can also include State Co-ordinators of the adjoining states in this committee under intimation to AISECT Head office. Organise periodic meetings of this organizing committee with a view to improve University Registrations and admission.	<p>The committee has been framed and notification attached.</p> <p>The periodic meeting will be arranged very soon and the plan of action intimated to you.</p>
	Senior Officers of the University and Marketing team should make a plan and visit all the AISECT centres in their states, motivating them for admissions in the University and for understanding their difficulties. Organise meeting of All AISECT's Centres at least once in six months in the University. The first such visit and meeting should be organized in September / October.	<p>The marketing team has already been initiated their visit to various centers of the state under the direct supervision of Registrar.</p> <p>The report of first visit will be submitted very soon.</p>
	Understand the Skilling Programmes being offered by AISECT Network and setup selected Academies in the Universities under Faculty of Engineering and Technology/Faculty of Agriculture/Faculty of Management Develop full understanding of NSQF	<p>The NSQF programs are running in the following:</p> <p>B. Voc (Electronics) B Voc.(Automobile) B Voc.(IT/ITes) B Voc (Agriculture) B Voc (Retail)</p>
	Apply for State, /Centre/CSIR Projects in these academies in consultation with Shri Siddharth Chaturvedi / Shri Abhishek Gupta.	Notice has already been circulated among Agriculture Department for CSIR / State /Centre projects
	Invite AISECT Ltd. For placement every year. Understand the history of AISECT network completely and provide manpower for these services, Read AISECT Annual Report and Samarth Booklets completely.	<p>Agreed on the decision.</p> <p>AISECT University Hazaribagh Invite AISECT Ltd. For placement every year for campus placement</p>
02.	Preparing for NEP Implementation	
	Discuss NEP and its Highlights with the Dean, HoD's and Faculty members of the University. Organise invited lecturers on various aspects.	<p>I have already delivered lecture on the NEP and discuss with Deans and HODs of the university</p> <p>In the month of October 2021, series of lectures will be delivered on this.</p>

	Constitute a taskforce as suggested in the covering letter and prepare an institutional development plan covering various aspects of the NEP. The IDP must include revised vision and mission of the University	Task force of IDP has been constituted and the copy of notification is attached
	Understand various UGC Initiatives and Start implementing some of them which are easier ones, like Dikshaarambh and Utilization of Swayam portal.	Dikshaarambh for new comers conducted on 5 th October 2021.
	Starting of some new age Degree, Diploma and Certificate Programmes under intimation to AGU Office	Introduction of new age Degree, Diploma and Certificate programmes is under process and the same will be started with the intimation of AGU office.
	Introduction of standalone Certificate programmes (of Two credits generally) to be offered with standard degree programmes.	Will be introduced very soon
	Workout multiple entry and exit programmes (for example in Agriculture, Management and Engineering Faculty as also in Commerce and Arts faculty) which can be offered in the University.	Already working on the policy for multiple entry and exit programmes to be introduced as per NEP.
03.	Setting up Institutional Cells and Clubs	
	Setup an IQAC Cell with Pro VC/Dean Academic/ a Senior Faculty, preferably with IT background as its in-charge. Co-ordinate with Dr. Sangeeta Jauhari to obtain formats and understand processes clearly. Understanding of NAAC and NIRF should be developed in this cell Start participating in NIRF, whenever eligible.	<p>IQAC Cell has already been constituted and notification of the same being attached.</p> <p>The IQAC cell will coordinate with Dr Sangeeta Jauhari for necessary guidelines to participate in NAAC and NIRF.</p>
	Setup an spoke of Atal Incubation Centre with a Co-ordinator from Engineering/Management/Agriculture faculty and Co-ordinate with Shri Nitin Vats for understanding various aspects of incubation centre. Organise virtual conference for faculty with speakers from AIC-RNTU.	<p>Sh Nitin Vats will be contacted for understanding on various aspects of setup of ATAL Incubation Center.</p> <p>Also organize virtual conference for faculty with AIC-RNTU.</p>
	Organise focused Hacathon for your State and give Awards from AIC- RNTU. The Hacathon can be organized in the area of Information Technology, Agriculture and Women Entrepreneurship etc. Start supporting some start-ups in your state.	Will start-ups very soon in Jharkhand state.
	Start Organising Virtual Conferences for final year Students on Entrepreneurship and Start-up with AIC-RNTU. An idea	Resource person will be invited to deliver motivational talk on entrepreneurship.

	presentation competition for business can also be organized for all the University Students, Become a leader in Incubation and Start up activity in your State. Understand the Samarth Bharat Abhiyan and adopt one District for development. Prepared a development plan for this district on the lines of Happy Harda-Raisen Development Plan.	Proposal to adopt a district for development (on the lines of Happy Hrda-Raisen Development plan) under the Samarth Bharat Abhiyan is under process.
	Set-up an Industrial Academia Cell to Build up Industry, Linkage to devise new courses and to launch B.Voc./Apprenticeship Programmes.	Setting up Industrial Academia cell is under process.
04.	Launching of B.Voc. and Apprenticeship Programmes	
	Set-up a Department of Vocational Education under faculty of engineering/Faculty of Agriculture drawing Co-ordinators from leading faculties under a Director	The programme on B Voc. (Agriculture) has already been running in the university. Planning to start other B Voc. programmes in other sectors.
	Understand the NSQF, the Sector Skills Council and the courses under various Academies to be started as Diploma Programmes leading to B.Voc. Second and Third year programmes	Already followed by the university
	The faculty attached with the department of Vocational Education should start writing content for second and third year B.Voc. Students. You can also start B.Voc. Material, MCQs and Printed Notes on various topics. Linkup with Prof. Prasad and Dr. Arti Kumar for preparing and uploading the content and with Shri Lalit Narayan for delivery of B.Voc. programmes. Conduct a survey of surrounding industry with the help of students and teachers to workout B.Voc. programme demands.	Instructed to the faculty members to start writing contents for the second and third year. The coordinator of B Voc. programmes has already been instructed to conduct survey of surrounding industries with the help of students and teachers,
	Start at least one Apprenticeship Embedded Degree Programme in the University. Modify ordinances if required.	Start at least one Apprenticeship Embedded Degree Programme in the University is under process and will modify ordinances if required.
05.	Technology Adoption	
	Review the digital infrastructure of the University Obtain at least 100MB to 500MB Connection and provide wired Access to the Departments, Faculties and Class Rooms.	100 MB internet connectivity has already been established in the university and provided the wired access to the department / Faculties/Class Room.
	A Laptop with each faculty is an absolute must. The AGU had provided laptops to most of the faculties of RNTU and CVRU	The university has already informed to all the faculty members to obtain their respective laptops and can avail the

	Bilaspur on instalment basis. The other Universities have also been provided with laptops to selected faculties. This number should go to hundred percent faculty members.	installment facilities to obtain from the university, if any.
	Upgrading the Smart Class Rooms. Prepare a Phase wise plan for 100 percent coverage of smart class rooms in the University. Start Upgrading.	Agreed. Upgradation of smart class rooms will be prepared phase wise once University move to own campus.
	Installation an ERP Server and put old data as well as new admissions in the ERP, Try and bring complete students cycle on the ERP	For the installation of ERP Server, AISECT University, Hazaribagh would like to take support of RNTU , Bhopal and complete students cycle on the ERP.
	Adoption of LMS bringing all the Students & Faculties on the LMS.	Ready adopt as per the guidelines
	Recruitment of Web Designers, ERP Co-ordinator and creative designers based on your needs, form their teams and link them up with respective AGU team in the AGU. The University website should be regularly updated.	Recruitment of Web Designers, ERP Co-ordinator and creative designers is under process.
06.	Research and Innovation	
	Creation of Centres of Excellence depending on the priorities and capabilities within the University.	Centres of Excellence will be established after shifting to own campus.
	Designate one Co-ordinator for each centre and ask him/her to work out the annual calendar.	After establishment of Centre of Excellence, the coordinator will be designated among the faculty members rotation wise.
	Create atleast one or two showcase Centres of Excellence, for example, in Energy Sector or in Science & Communication, which can become a point of attraction in the University. A Kaushal Kendra/Skill Development: Centre/Future Skills Academy is also a good idea.	Kaushal Kendra/Skill Development: Centre/Future Skills Academy is already working on this.
	Encourage Book writing among your faculty and invited experts, research, scholars. Submit student's thesis for publication from AISECT Publications. Special projects of Book-writing from/Documentation can be given to experts outside the University. This will be published by a Department in the University.	Already initiated by the faculty members.
	Register at least one PhD research scholar every year related to center's core subject and document his/her progress. Develop PhD, UG and PG research topics related	Registration of Ph D research scholar has already been started from 2018 and the progress of their research also documented as per the guidelines.

	to center and share with Research Cell and CRIG.	
	Register at least one PG and one UG project batch every year for their curriculum project work, related to the center's core subject and document his/her progress. Develop directory of funding agencies.	Project work under UG and PG is part of partial their curriculum and the same is being carried out by the students in their final semester. The progress of project work is being documented for the award of their degree.
	Initiate at least one research project from the center for external funding and document the progress.	Planning to initiate.
	Apply for external funding for equipping lab under different schemes.	Planning to initiate.
	Initiate at least one project for internal funding preferably in collaboration with other centers or departments for developing project for new knowledge/issues related to social issues/issue related to the university /city/state/nation.	Planning to initiate.
	Develop at least one collaboration with outside organization annually and work out activity with them. Document the collaboration activity Report and MoU. Involve students and faculty in collaborative activities.	Approaching to the surrounding industries of Hazaribagh for collaboration and signing MOU. Instructions have been issued to the faculty members and students to work on collaborative activities.
	Organise at least one event annually (seminar/conference/workshop/ Expert Lecture/ Visit) and document the report. Event should normally be in support of ongoing Govt. programmes, initiative.	All faculty members of the university have already been instructed to submit their proposals to conduct seminar /conference/workshop/ Expert Lecture/ Visit.
	Develop a compendium of research papers related to center's core subject.	Planning to initiate.
	Publish at least one research paper from the center in a year. Initiate a book proposal from the center in regional language preferably Hindi.	All faculty members of the university have already been instructed to publish at least one research paper in reputed indexing journals.
	Promote in house journals (Anusandhan and Shodhaytan type) for research paper publication by PhD Scholars and other students/faculty.	Agreed.
	Maintain record of training being conducted in the center if any.	Already maintained and documented.
	Develop list of probable consultancy areas as per the potential of the center. Develop list of probable clients for consultancy and record efforts made for consultancy.	Planning to initiate.

	Develop a road map for future activities, programmes, upgradation etc.	Road map for future activities, programmes is under process.
	Examine role of the center in extension activities in adopted villages.	Role of the center in extension activities in adopted villages will be examined quarterly basis.
07.	Academic Initiatives	
	Define the Deans and HoDs as indicated in our previous letter send the list to AGU.	Enclosed.
	Conduct FDPs regularly	All faculty members of the university have already been instructed to submit proposals to conduct FDPs of their respective departments.
	Advice all faculty members to enroll for Ph.D. programmes and Completed by 2022. (given time from)	All faculty members of the university have already been instructed to complete their Ph D work by 2022 (who has registered with AISECT University and other University).
	Advice each faculty to write two papers in designated journals and present papers in various conferences. Send them to such conferences.	All faculty members of the university have already been instructed to write two papers in designated journals and present papers in various conferences and submit the report.

Taking Note of AGU structure.

The process of forming AGU way initiated about three years back. Till now the following functions have been streamlined which should be taken note of:

- (i) **Examination :** This group is lead by Ms. Pushpa Asiwal and includes resident AR for each University. The Registrar is advised to talk to their concerning ARs for processing of Mark sheets and Degrees and their delivery in time.
- (ii) **Online Examination :** This group is lead by Shri Kamlesh Sharma and has five Coordinators one for each University. For Online examination contact Shri Kamlesh Sharma & your concerned Co-ordinator.
- (iii) **Marketing and Publicity :** This group is lead by Shri Manoj Tripathi who is Coordinating with Universities team for Lead squared software, Online and Off-line Campaigning, Print and Hoarding based publicity. Please see that the University teams are in place and for any difficulties contact Shri Manoj Tripathi.
- (iv) **Documentation and Design :** For documents, Annual Reports and their printing as also for social media linkages, contact Ms. Aditi Chaturvedi.
- (v) **Project based Research :** All Centres of Excellence are being Co-ordinated by the CRG under the leadership of Prof. V.K. Verma. The Ph.D. programmes will continue to be co-ordinated by individual Vice Chancellors.
- (vi) **Budgetary and Finance issues :** All budgetary, finance and loan related issues are being Co-ordinated by Dr. Vinit Shukla. You can contact him for all such requirements.
- (vii) **ERP :** A separate AGU cell has been created for ERP implementation under the leadership of Shri Rajan Sharma at RNTU. One tech resource for each University is being recruited under Shri Rajan Sharma. Please report to Ms. Pushpa Asiwal on ERP issues.